



# Wellness and Recovery

## Residential TAR process overview

June 16, 2020



# Agenda

- Introductions and Housekeeping
- Review of the residential TAR process
- Status Report requirements
- Review of the TAR cutover process
- Provider Questions
- Wrap-up

# Entering Treatment

## Two Options for Screening and Referral

1. All MediCal clients seeking residential SUD treatment **MUST** be screened and connected to treatment by Beacon.
  - Call Beacon Health Options: (855) 765-9703
  - Beacon line is open 24/7, 365 days a year
2. OR be referred through direct referral from a designated clinician.
  - Some counties have designated clinicians who may assess and refer directly to your residential program
  - Prior to going live, you will be given a list of their names

# Obtaining Authorization

- Within one business day of entering treatment
  - Complete eTAR through online services
    - Attach an assessment (pdf)
    - Attach a treatment plan (pdf)
  - These materials should provide enough information to demonstrate that, according to the ASAM criteria, residential is the appropriate level of care for this individual.
- For a link to the full training on the submission and management of eTARs go to:

[www.partnershiphp.org](http://www.partnershiphp.org)>Providers>Health Services>Drug Medical>Webinars>W&R: Online Services and Tx Authorization Requests



# PHC's Approval Process


- 1) PHC TAR reviewers have five business days to review and approve the request (upon receipt of all necessary information.)
  - Request no more than 30 days for adults, 15 days for adolescents. Requests for longer lengths of stay will be denied.
- 2) If more information is needed, you will receive a fax from the TAR review team (usually Matt or Laurel).
- 3) Submit additional information via UM Fax: (707) 863-4118
  - Please include the TAR Control Number so it gets paired with the appropriate Authorization Request.
- 4) If you have questions about your TAR, contact the UM HelpDesk at (800) 863-4144 or email:
  - Northern Region: [um\\_helpdesk\\_red@partnershiphp.org](mailto:um_helpdesk_red@partnershiphp.org)
  - Southern Region: [um\\_helpdesk@partnershiphp.org](mailto:um_helpdesk@partnershiphp.org)




# Residential Status Report

- A tool to (re)evaluate if client is benefitting from this LOC or may be better suited to transition prior to the end of the authorization.
- Required at the halfway point of the authorization.
  - Example: 30-day authorization. Status Update Report due on or before day 15.
- Requires all boxes be completed including TAR control number and signature.
- Fax to PHC's UM fax: (707) 863-4118

# Residential Status Report



## RESIDENTIAL STATUS REPORT



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**Return completed form to:** PHC Health Services Department via fax: **(707) 863 4118**

**Today's Date:**

**Program Name:**

**Client Name:**  **TAR Number:**

**Admit Date:**

**Review Period From:**  **To:**

**Attendance:** Includes the required group and individual sessions.

Individual Sessions Required:  Individual Sessions Attended:

Group Sessions Required:  Group Sessions Attended:

**Participation:** Includes discussing relevant issues in groups, working on a personal recovery program and making progress (working towards) treatment plan goals.

Meets Expectations  
 Needs Improvement  
 Unacceptable

**Treatment Progress:** Verbalizing desire, following through with commitments, abstaining from substance use/abuse, developing social and emotional supports outside treatment.

Meets Expectations  
 Needs Improvement  
 Unacceptable

**Comments:**

**Name and title of person completing form:**

LPHA   
  Counselor   
  Other

# Re-Authorization

- Submit reauthorizations five business days prior to the end date of the current authorization
- Submit Reauthorization Paperwork through the UM Fax (707) 863-4118:
  - Include the TAR control number (this number will remain the same throughout the episode of care)
  - Include the (updated) assessment
  - Include the (updated) treatment plan.
  - Request up to 30 days for adults, 15 days for adolescents.





# Reimbursement

- Residential providers can only submit claims for days in which a *billable* service was provided.
- Please see: **MHSUDS INFORMATION NOTICE NO. 18-001**

# Discharges

When member discharges from treatment, submit discharge paperwork to PHC.

- For planned discharges, submit your discharge plan
  - Submit within five business days ahead of authorization's end, or no later than the end date of the authorization.
- For unplanned discharges, submit your discharge summary
- Discharge paperwork should be faxed to the same fax as other documents: PHC's UM fax: (707) 863-4118


# Denials

- If, after gathering all needed information, the TAR documentation does not justify the requested Level of Care, the TAR is sent to the Behavioral Health Clinical Director (Dr. DeVido) or another MD.
- The medical doctor will either approve, modify, or deny the request.
- PHC will send a denial letter and NOA to both the provider and the beneficiary explaining the reason for the denial or modification.


# Cutover Process

- For all individuals already in residential treatment at the time of the cutover (June 30)
  - Submit eTAR with the *Residential Transitioning Member Status Report* between July 1 and July 15 (the earlier the better though) through the OLS (Online Services)
  - Attach documentation asserting medical necessity signed by the MD or LPHA (you do not need to submit an Assessment or treatment plan for “cutover clients”).
  - Request up to 30 days for adults, 15 days for adolescents.
  - If residential services are not medically necessary for any of these “cutover” individuals, it is up to the provider to find another funding source for this individual or assist them in accessing another level of care.

# Residential Transitioning Member Status Report



**RESIDENTIAL TRANSITIONING  
MEMBER STATUS REPORT**



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**ATTACH COMPLETED FORM WITH ONLINE TAR SUBMISSION**

Today's Date:

Program Name:

Client Name:

Admit Date:

Review Period From:  To:

**Participation:** Includes discussing relevant issues in groups, working on a personal recovery program and making progress (working towards) treatment plan goals.

Meets Expectations  
 Needs Improvement  
 Unacceptable

**Treatment Progress:** Verbalizing desire, following through with commitments, abstaining from substance use/abuse, developing social and emotional supports outside treatment.

Meets Expectations  
 Needs Improvement  
 Unacceptable

**Provide a brief summary of the client's progress in treatment:**

**Provide Documentation of Medical Necessity:**

Signature of LPHA or Medical Director:

Name and title of person completing form:

# Cutover Process continued ...

- The normal TAR process does not begin for these “cutover” individuals until the end of this TAR period.
- The normal TAR process for new entries begins on July 1.

# Provider Questions

