



Essentials for Quality Improvement Advisors

“Developing Leaders to *ADVANCE* Quality Excellence”



PROGRAM OVERVIEW

ADVANCE is a FREE, 12-month Improvement Advisor training program that prepares participants to lead and sustain health care quality improvement initiatives. The next cohort will run from March 30, 2017, through March 23, 2018. Participants will:

- Learn from quality improvement leaders
- Apply learning in real time to a practice-selected quality improvement project
- Receive 1:1 coaching from Partnership HealthPlan QI staff
- Gain quality improvement and change management knowledge, tools, and skills
- Establish infrastructure and affect practice culture to advance future improvement endeavors

Quality improvement experts will guide participants in practical, participatory learning sessions. The topics covered are grounded in the Model for Improvement framework and will include:

- The Basics of Improvement
- Developing Change Ideas
- Putting PDSAs in Action
- Understanding Variation
- Meeting Facilitation
- Relating Data to Improvement
- Change Management
- Spread and Sustainability
- Basic Project Management

THE *ADVANCE* ADVANTAGE - Participants will benefit from:

- Training delivered by expert faculty, via a combination of onsite learning sessions and webinars
- Hands-on application of learning to a quality improvement project, including:
 - Using the Model for Improvement as a framework, participants will practice their Improvement Advisor skills by leading a QI project within their own practice
- Mentorship from a Partnership HealthPlan Performance Improvement Coach, consisting of:
 - Weekly check-ins to assess progress of project and provide feedback, direction, and support
 - At least one site visit during the program
 - Ongoing training to enhance team effectiveness
 - Recommendations regarding project documentation

WHO SHOULD ATTEND - The training is designed for up to three learners from each practice:

- 1 clinician with a formal or informal leadership role in leading quality improvement efforts within the practice site (required). The selected clinician should have authority and influence to provide resources and remove barriers.
- 1 staff member who is responsible for leading and/or executing improvement projects within the provider practice (required). The selected staff member should be the person most involved in carrying out the work and oversee the selected project/improvement team (e.g., QI coordinator, manager, analyst, medical assistant, project manager, etc.).
- 1 staff member who is expert at understanding practice data systems and capabilities and can readily generate, display, and analyze data (optional, but recommended).

ADVANCE program graduates will be equipped to facilitate apply learnings to future improvement projects within their practice.

PROGRAM SCHEDULE♦

Session	Meeting Type	Meeting Date	Topic
1	Webinar	3/30/2017	Introduction to the Model for Improvement
2	Webinar	4/20/2017	Identifying and Developing Measures
3	Webinar	5/11/2017	Share and Learn
4	In-Person	6/8/2017 6/9/2017	Day 1: Leading Effective Meetings Day 2: Developing Change Ideas/PDSAs
5	Webinar	7/13/2017	Share and Learn
6	Webinar	8/10/2017	Developing Run Charts/Using Excel
7	In-Person	9/14/2017 9/15/2017	Day 1: Engaging Patients in Improvement Day 2: Change Management
8	Webinar	10/19/2017	Understanding Variation/Using Data for Improvement
9	In-Person	12/07/2017 12/08/2017	Day 1: Team Based Care Day 2: Population Health Management
10	Webinar	01/18/2018	Building Model for Improvement Capacity in the Practice
11	Webinar	2/22/2018	Share and Learn
11	In-Person	03/22/2018 03/23/2018	Day 1: Coaching/The Role of the Improvement Advisor Day 2: Spread/Sustainability/Graduation

♦Dates and topics are subject to change based on PHC evaluation of participant needs as the program progresses

APPLICATION PROCESS

Each practice may submit one application. Multi-site practices may submit one application per site. Registration is limited to 18 practice sites, and applications will be reviewed by a selection team made up of PHC medical directors and QI staff. In addition, applicants will be required to participate in an interview to assist in determining the applicant’s readiness, will and capacity.

Applications will be available on our website beginning **December 15, 2016**, at:

<http://www.partnershiphp.org/Providers/Quality/Documents/Advance%202017/ADVANCE%20Application%202017%20FINAL.pdf>

Submit completed applications **by January 31, 2017**, via fax to 707-863-4316 or via email to ImprovementAcademy@partnershiphp.org.

QUESTIONS

If you have questions, please email Denise Armstorff at ImprovementAcademy@partnershiphp.org, or call (707) 430-4853.

*Partnership HealthPlan’s Improvement Academy is a program of the Quality Improvement Department and is a space for clinicians, administrators and staff to gain quality improvement expertise from industry leaders, experts, and peers.