

QUICK START GUIDE

PARTNERSHIP QUALITY DASHBOARD

PREVENTIVE CARE REPORTS

WHO: This Quick Start Guide is intended for eReports users who participate in PHC's Primary Care Provider Quality Incentive Program (PCP QIP).

WHAT: Preventive care reports provide detailed reporting for PCP QIP measures; Child and Adolescent Well Care, Well-Child Visits in the First Fifteen Months, Childhood Immunization Status and Immunizations for Adolescents.

WHY: Preventive care reports display patient contact information and existing immunization and well-visit dates of service. The reports support efforts to perform patient outreach and close care gaps. PHC recommends accessing reports early in the year, prior to the launch of eReports, to help initiate measure quality improvement efforts sooner.

Accessing the Preventive Care Dashboard

Log in to eReports:

1. Go to the PHC eReports server webpage [here](#)



2. Enter your user name and password. If you are new user, you can email the PCP QIP team for your sites registration key at: QIP@partnershiphp.org
3. If you forgot your password, select **Can't access your account?** on the login page. You will receive an email to reset your password.

QIP e-Reports

Sign in with your organizational account

Username is required

Password is required

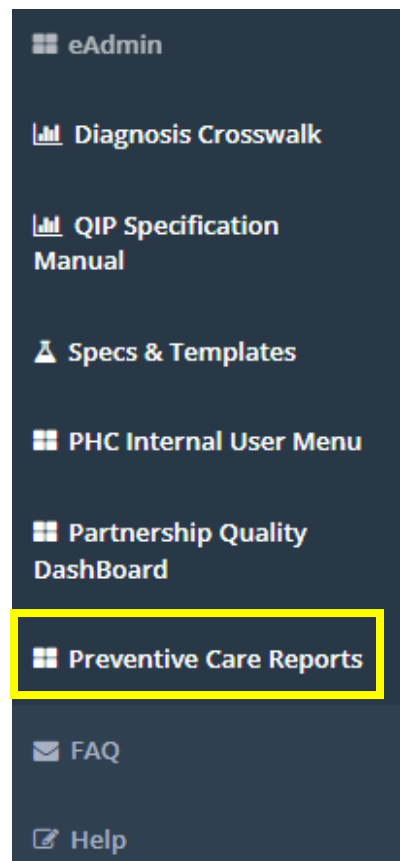
Log In

Sign Up:

New user, email QIP Team at qip@partnershiphp.org for your site's registration Key. Click [here](#) to register with a registration Key.

[Can't access your account?](#)

4. From the eReports Threshold Report screen select **Preventive Care Reports** from the option menu on the left hand side:



This will take you to the Preventive Care Report Summary Information dashboard which includes:

- Overview of reports
- Recommended use of reports
- Important notes
- FAQs

Four Report Options:

1. Childhood Immunization Status – Combo 10 dashboard
2. Immunizations for Adolescents dashboard
3. Well Care Visits 0 - 15 Months dashboard
4. Annual Well Care Visit dashboard

Preventive Care Reports

These reports are supplemental to eReports and do not indicate measure compliance. The source of data is PHC's administrative data only. Dates of service that have been uploaded into eReports are not visible in these reports.

Immunization Dose Reports
The source of the immunization dose reports is to enhance visibility of immunizations given, including for members not yet in the annual denominators for the Child Immunization Status and Immunizations for Adolescents measures. Data sources for this report include California Immunization Registry (CAIR) data, PHC's claims and encounter data, and immunization data received through PHC's Clinical Data Repository.

Well Care Reports
Like the Immunization reports, Well Care reports promote visibility of well visits completed for members who are not yet in the denominator for the Well Child Visits in the First 15 Months and the Child and Adolescent Well Care measures. The data source for these reports is PHC's claims and encounter data. Note that dates of service must be a minimum of 14 days apart to count towards numerator compliance.

Recommended Use
Use reports to engage with members sooner, to help keep members on track with recommended immunization schedules and well care visits.
- Review service dates against measure requirements, to determine if members still require additional dates of service before aging out of the measure.
- If immunization dates of service are not captured on this report, please report them in CAIR. This will help to ensure data is captured administratively in eReports.

Important Notes
- Reports may not include recent dates of service due to claims lag (up to 3 months) and the timeframe by which PHC integrates CAIR data (typically a 4-6 week lag).
- Duplicate immunization dates, or dates of service close in time may be represented as separate immunizations on the report, depending on how records were entered in CAIR or services were billed. Confirm all service dates in eReports and against measure specification to ensure compliance.

Frequently Asked Questions

Q. Members with letter "E" in their Client ID Number (CIN) show up with scientific notation formatting when I download the report.
A. This is due to Excel's auto-formatting. To fix this, open a new workbook and import the downloaded immunization report as a text file.
- Select the Data tab from the ribbon.
- Select 'From Text' under Get External Data menu.
- Locate your report from the folder it was downloaded to. Click Import.
- Use the Import Wizard to import the file.
- Step 1: Delimited data type (Next)
- Step 2: Tab delimited check (Next)
- Step 3: Highlight the column for CIN and change the column data format to Text (Finish, OK)

Q. Why are there more or less columns in the report for each vaccine-type than number of doses required for the series?
A. The number of immunization columns reflects the maximum number of dates of service for any given member in the report. If none of the members had any doses under a vaccine-type, there will be no placeholder columns for that vaccine. If a single member had many different dose dates under a series, that number of columns will display under the series. To confirm the number of required doses in a series refer to the QIP measure specifications document for Childhood Immunization Status and Immunizations for Adolescents measures.

Q. The columns showing dates of service are not in a standard date format when I export the dose report.
A. To fix this, highlight all columns in the exported report that should show dates of service. On the Excel ribbon, change the format from General to Short Date.

Childhood Immunization Status - Combo 10 (CIS-10)
Immunization Dates of Service

Export Instructions:
-Select PCP(s) and apply age filter if preferred.
-Click anywhere in the gray space below the "Updated" date to actively select the data.
-Click the download button from the menu bar above and export the report as a crosstab to view the report in Excel.

Urgency Flag:
- Very Urgent: Members turning 2 in the upcoming 4 months
- Urgent: Members turning 2 in 5 -7 months
- To be Evaluated: Members turning 2 in 8 – 21 months
- Newborn – To be Evaluated: Members born in the past 3 months

Year of Age 2: (All)
PCP Name - ID#

Parent Organization: [Redacted]
Updated: 2/23/2023 7:03:50 AM

PCP Name - ID#	Mbr CIN	Mbr DOB	Current Age (Months)	Month of Age 2	Urgency	Phone	Mbr Full Name	Address	Hep A illness	Hep B illness	Measles illness	Mumps illness	Rubella illness	VZV illness	IZ/Rank	DTaP1	DTaP2	DTaP3
			12	February 2022	To Be Evalu..				Null	Null	Null	Null	Null	Null	Null	4/14/2022	6/14/2022	9/8/2022
			41	September 2021	Over 2 Years	(707) ..			Null	Null	Null	Null	Null	Null	Null	11/7/2019	1/7/2020	3/19/2020
			48	February 2022	Over 2 Years				Null	Null	Null	Null	Null	Null	Null	4/23/2019	6/27/2019	10/8/2019
			31	July 2022	Over 2 Years				Null	Null	Null	Null	Null	Null	Null	10/5/2020	11/30/2020	1/25/2021
			17	September 2021	To Be Evalu..				Null	Null	Null	Null	Null	Null	Null	11/30/2021	1/28/2022	4/6/2022
			27	November 2021	Over 2 Years	(707) ..			Null	Null	Null	Null	Null	Null	Null	1/11/2021	3/12/2021	5/20/2021
			6	August 2024	To Be Evalu..				Null	Null	Null	Null	Null	Null	Null			
			41	September 2021	Over 2 Years	(707) ..			Null	Null	Null	Null	Null	Null	Null	11/7/2019	1/7/2020	3/19/2020
			4	October 2021	To Be Evalu..				Null	Null	Null	Null	Null	Null	Null			
			21	May 2023	Very Urgent	(707) ..			Null	Null	Null	Null	Null	Null	Null	7/1/2021	9/13/2021	11/22/2021
			17	September 2021	To Be Evalu..	(707) ..			Null	Null	Null	Null	Null	Null	Null	11/29/2021	8/3/2022	11/10/2022

Childhood Immunization Status – Combo 10

This dashboard displays a vaccine dose report of immunization data for members in the CIS-10 denominator for the current measurement year and for members not yet in the annual denominator. Data sources for this measure include:

- California Immunization Registry (CAIR)
- PHC claims and encounter data
- Data received through the PHC Clinical Data Repository

In this dashboard you can select the measurement year and PCP site you are interested in viewing data for and download to an Excel spreadsheet. Select **CROSSTAB** from the drop-down option in the top right hand corner of the dashboard. Once you have downloaded your file you can filter to the data you want to see.

Data in this dashboard can be used to identify members who have been flagged with the following identifiers:

1. Very Urgent (members turning 2 in the upcoming 4 months)
2. Urgent (Members turning 2 in 5-7 months)
3. To be Evaluated (Members turning 2 in 8 – 21 months)
4. Newborn – To be Evaluated (Members born in the past 3 months)

Once you have identified your members of focus, you can use these data for outreach to close gaps in care.

Click [here](#) for Best Practices for the CIS 10 measure

Click [here](#) for the 2023 PCP QIP specifications

Summary Information | CIS_0-2 Yrs | **IMA_9-13 Yrs** | 6+Visits by 15Months | Annual Well Care Visits

Vaccine Dose Report

Immunizations For Adolescents - Combination 2 (IMA-2)
Immunization Dates of Service

Export Instructions:
 -Select PCP(s) and apply age filter if preferred.
 -Click anywhere in the gray space below the "Updated" date to actively select the data.
 -Click the download button from the menu bar above and export the report as a crosstab to view the report in Excel.

Urgency Flag:
 - Members currently 13 years or older: "13+"
 - Members age 12: "Very Urgent"
 - Members age 11: "Urgent"
 - Members age 10: "Priority"
 - Members age 9: "Time Permitting"

Year Age 13: (All) | PCP Name - ID#

Parent Organization: [Redacted]
Updated: 2/23/2023 7:04:04 AM

PCP Name - ID#	Mbr CIN	Mbr DOB	Phone	Mbr Full Name First	Address	Current Age	Month of Age 13	Urgency	Year Age 13	IZ/Rank							
										Null	HPV/1	HPV/2	HPV/3	MCV/1	MCV/2	Tdap/	
						12	January 20..	Very Urgent	2024		8/19/2022				8/19/2022		8/19/2022
						12	July 2024	Very Urgent	2024								
						10	February 2..	Priority	2026								
						11	February 2..	Urgent	2025								
						12	December 2..	Very Urgent	2024								
						13	August 2023	Age 13+	2023		10/21/2021			10/21/2021			10/21/2022
						12	December 2..	Very Urgent	2024								
						12	August 2024	Very Urgent	2024								
						12	October 20..	Very Urgent	2024								
						10	August 2026	Priority	2026								
						11	December 2..	Urgent	2025								
						13	July 2023	Age 13+	2023		10/21/2021			10/21/2021			10/21/2022
						14	August 2022	Age 13+	2022		10/22/2021			10/22/2021			10/22/2022
						11	December 2..	Urgent	2025								

Immunization for Adolescents

This dashboard displays a vaccine dose report with immunization data for members in the IMA denominator for the current measurement year and for members not yet in the annual denominator. Data sources for this measure include:

- California Immunization Registry (CAIR)
- PHC claims and encounter data
- Data received through the PHC Clinical Data Repository

In this dashboard you can select the measurement year and PCP site you are interested in viewing data for and download to an Excel spreadsheet. Select **CROSSTAB** from the drop-down option in the top right hand corner of the dashboard. Once you have downloaded your file you can filter to the data you want to see.

Data in this dashboard can be used to identify members who have been flagged with the following identifiers:

1. Very Urgent (Members age 12)
2. Urgent (Members age 11)
3. Priority (Members age 10)
4. Time Permitting (Members age 9)
5. Members currently 13 years or older, 13+

Once you have identified your members of focus, you can use these data for outreach to close gaps in care.

Click [here](#) for Best Practices for the IMA measure

Click [here](#) for the 2023 PCP QIP specifications

View: Original

Summary Information | CIS_0-2 Yrs | IMA_9-13 Yrs | **6+Visits by 15Months** | Annual Well Care Visits

Well Care Reports

Well-Child Visits in the First 15 Months

Export Instructions:

- Select PCP(s) and apply age filter if preferred.
- Click anywhere in the gray space below the "Updated" date to actively select the data.
- Click the download button from the menu bar above and export the report as a crosstab to view the report in Excel.

Year Date 15 Months: 2023 (All) 2022 2023 2024

PCP Name - ID# (All)

Mr Address 4	Mr Address 5	Mr County	Current Age (Yrs)	Current Age (Months)	Year of Date 15 Months	#DOS < 15 Mos	Date 15 Months	Most Recent Well Visit	Last DOS	Visit Rank			
										1	2	3	4
			0	6	2023	2	9/6/2023	2022-12-02-NORTHEA	12/2/2022	8/16/2022	12/2/2022		
			0	10	2023	5	5/29/2023	2022-12-13-NORTHEA	12/13/2022	3/23/2022	4/29/2022	6/28/2022	8/30/2022 12/13/2022
			0	6	2023	1	9/27/2023	2022-11-30-NORTHEA	11/30/2022	11/30/2022			
			0	6	2023	3	9/24/2023	2022-11-04-NORTHEA	11/4/2022	7/8/2022	9/2/2022	11/4/2022	
			0	4	2023	1	11/16/2023	2022-12-12-NORTHEA	12/12/2022	12/12/2022			
			1	13	2023	0	2/23/2023	Null	Null				
			0	9	2023	0	6/22/2023	Null	Null				
			0	3	2023	0	12/2/2023	Null	Null				
			0	6	2023	4	9/4/2023	2023-01-09-NORTHEA	1/9/2023	7/20/2022	8/9/2022	10/7/2022	1/9/2023
			0	7	2023	0	8/8/2023	Null	Null				
			0	10	2023	0	5/29/2023	Null	Null				
			0	6	2023	3	9/28/2023	2023-01-11-NORTHEA	1/11/2023	9/27/2022	11/4/2022	1/11/2023	
			1	12	2023	3	3/20/2023	2023-01-17-NORTHEA	1/17/2023	6/14/2022	8/17/2022	1/17/2023	
			0	6	2023	0	9/6/2023	Null	Null				
			n	8	2023	n	7/13/2023	Null	Null				

View: Original

Summary Information | CIS_0-2 Yrs | IMA_9-13 Yrs | **6+Visits by 15Months** | Annual Well Care Visits

Well Care Reports

Child and Adolescent Well Care Visits

Export Instructions:

- Select PCP(s) and apply age filter if preferred.
- Click anywhere in the gray space below the "Updated" date to actively select the data.
- Click the download button from the menu bar above and export the report as a crosstab to view the report in Excel.

Year of DOB: (All)

PCP Name - ID# (All)

Parent Organization: Annual WellCare Visit Updated: 1/25/2023 7:19:26 AM

Ages 3 - 17 in 2023: DOB 1/1/2006 - 12/31/2020

PCP Name - ID#	CIN	Mr ID	DOB	Current Age (Yrs)	Mr Phone	Mr Language	Mr Full Name First	Mr Address 1	Mr Address 2	Mr Address 3	Mr Address 4	Mr Address 5	Mr County	Compliance Flag (WCV)	Most Recent Well Visit	Visit Rank
				12	(760) 59	ENGLISH					CA	96130	LASSEN	N	2022-10-05	10/5/2022
				15	(530) 28	ENGLISH					CA	96130	LASSEN	N	Null	
				4	(775) 50	ENGLISH					CA	96121	LASSEN	N	Null	
				3	(530) 70	ENGLISH					CA	96130	LASSEN	N	2022-12-12	2/10/2020 4
				1	(530) 25	ENGLISH					CA	96130	LASSEN	N	2022-08-17	6/21/2021 8
				7	(415) 00	ENGLISH					CA	96130	LASSEN	N	Null	
				3		ENGLISH					CA	96130	LASSEN	N	2022-04-26	2/26/2019 3
				5	(530) 37	ENGLISH					CA	96130	LASSEN	N	2022-12-12	8/18/2021 1
				12	(661) 20	ENGLISH					CA	96130	LASSEN	N	Null	
				10		ENGLISH										
				7		ENGLISH										
				7	(530) 25	ENGLISH										
				11	(916) 87	ENGLISH										

Download menu: Image, Data, Crosstab, PDF, PowerPoint

Well Child First 15 Months

This dashboard displays well care reports of completed well-child visit data and provides visibility to visits for members who are in the denominator for the W15 and Child and Adolescent Well-Care measures. It is important to keep in mind this data is not inclusive of the following W15 measure criteria:

1. This data **does not** include the one (1) month gap continuous enrollment criteria
2. This data **does not** include children who had well-child visits billed under their mother's CIN
3. This data **does not** include the W15 14-day criteria

Data sources for this measure include:

- PHC claims and encounter data

In this dashboard you can select the measurement year and PCP site you are interested in viewing data for and download to an Excel spreadsheet. Select **CROSSTAB** from the drop-down option in the top right hand corner of the dashboard. Once you have downloaded your file you can filter to the data you want to see.

Data in this dashboard can be used to identify:

1. Children turning 15 months and have identified well-child visits via PHC claims or encounter data. Children with less than six (6) visits can be targeted for outreach for the W15 measure
2. Children ages 3-17 years who have identified well-child visits via PHC claims or encounter data. Children with zero (0) well-child visits between the ages 3-17 years can be targeted for outreach for the Child and Adolescent Well-Care Visit measure.

Once you have identified your members of focus, you can use these data for outreach to close gaps in care.

Click [here](#) for Best Practices for the W15 measure

Click [here](#) for Best Practice for the Child and Adolescent Well-Care Visit measure

Click [here](#) for the 2023 PCP QIP specifications

Email any questions to QIP@partnershiphp.org